



Haydom Lutheran Hospital

ELCT Mbulu Diocese

REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR PROVISION OF EXTERNAL AUDIT SERVICES

BACKGROUND

Haydom Lutheran Hospital (HLH), originally founded by the Norwegian Lutheran Mission and opened in 1955, is registered as a private hospital under "The Private Hospitals (Regulation) Act No.6 of 1977 as amended by Act.26 of 1991". The hospital has been part of the Tanzanian central health plan since 1967 and has the status of Referral Hospital at the Regional level since 2010. HLH is under the Medical Board, elected by the General Assembly of the Evangelical Lutheran Church of Tanzania, Mbulu Diocese. HLH has a capacity of 420 beds and has an average of 600 staff and it provides care to an average of 14,000 inpatients and 90,000 outpatients yearly.

HLH has a turnover of approximately 16.8 billion a year.

OBJECTIVE OF THE AUDIT

The objective of the external audit is to express an independent professional opinion on the Financial Statements of HLH and its Projects in accordance with International Standards on Auditing (ISA) issued by the IFAC (International Federation of Accountants). The Financial Statement consists of a combined financial statement as well as separate segment statements for the hospital and its projects. The external auditor is also required to express a professional opinion on the soundness of the internal control systems, compliance to International Accounting Standards (IAS) & International Public Sectors Accounting Standards (IPSAS), compliance with the HLH financial regulations; and compliance with the applicable donor's rules and regulations as the contract.

AUDITORS EXPERIENCE AND QUALIFICATIONS

The Audit firm should be registered and have a license from the National Board of Accountants and Auditors (NBAA). The Audit firm should have relevant experience in auditing hospitals and NGOs (not-for-profit organizations), especially donor-funded projects. The auditor must have adequate staff with appropriate professional qualifications and suitable experience for the assignment.

OTHER REQUIREMENTS

- The auditor must be impartial and independent from all aspects of management financial interests in the entity being audited or those of its implementing/supervising agency or directly related entities.
- The auditor should not, during the period covered by the audit nor during the undertaking of the audit, be employed by the entity, serve as director for the entity, or

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have financial or close business relationships with any senior participant in the management of the entity.

- The auditors should disclose any relationship that might possibly compromise his/her independence during the conduct of the audit.
- The auditor must be willing to commit to a strict time-schedule as follows.
 - ⇒ To conduct the audit from the fourth week of February and shall produce the draft report beginning second week of March.
 - ⇒ The final report must be submitted in the midst of second week of March. This is due to tight schedule for donor reporting and board meetings from third week of March.

SUBMISSION OF THE EXPRESSION OF INTEREST (EOI).

Expression of Interest must be submitted by 16.00 hours on 20th September 2023.

The audit firm submitting the EOI should ensure they send their EOI for “Provision of External Audit Services” via below email due to time limitations and hard copies to the address below.

With your application, please send us a price quotation for the audit fee for our consideration during analysis.

All EOIs should be addressed to:

Managing Medical Director
P.O Box 9000
Haydom-Manyara
Tanzania

All envelopes should be clearly marked ‘EOI Provision of External Audit Services’

The EOI may also be submitted through e-mail to procurement@haydom.co.tz and copy to post@haydom.co.tz with subject ‘EOI Provision of External Audit Services’

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